



KVA DAV College for Women, Karnal

Directly Managed by DAV College Managing Committee, New Delhi

Affiliated to Kurukshetra University, Kurukshetra

Affiliated with UGC 12(B) 2(f)

Re-accredited 'A' Grade by NAAC



Department of Computer Science
organizing

Basic Computer Skills

3 months crash course

Only for Girls

from

May 10, 2023

About the Programme

We are organizing a basic computer programme for those with No or Little computer skills. It is a 3 month programme which includes the following softwares:



MS PAINT



MS WORD



MS EXCEL



MS POWER POINT



CHROME

What to learn

- ✓ Genesis of Computer
- ✓ Introduction to MS-Word
- ✓ Introduction to MS-Excel
- ✓ Introduction to MS-Power Point
- ✓ Basic use of Internet Browser (Working with email, online form filling, searching any topic on internet)

Eligibility

- ✓ Minimum Qualification :12th (from any stream)
- ✓ No age limit
- ✓ Registration Link:
<https://forms.gle/OtYPhfHnkfuNKCuv9>
- ✓ For any query contact:7027113663
- ✓ Email at: davcsdept23@gmail.com

**Do you have
problem using
the computer and
the internet?**

